To review

- Last officer meeting before banquet and turnovers
- Don’t forget to create CDRs of your events for Peter
  - See template on facebook
  - Just make them in a word doc
  - Hard deadline for these? MAY 14TH!!!!!!!!!
- Bowling with plexus – 3/31 - Simon
  - Very successful, lots of pizza, bowling, and professional development
  - Will try to do more events like this in the future – people come if they see a benefit!
  - AWESOME
- Statics Study Group – 4/5
  - What’s the end-of the year verdict on this event? Not that many interested
  - Can do just one CDR to describe it as a whole
- General Meeting – 4/6 – autism assay
  - 17 attendees – unfortunate
  - Meeting for next year
- Class Advising Workshop – 4/6 - Tasnia
  - Only a few kids, but good conversation!
  - Did we have it a little too late?
- Relay for life – 4/8 & 4/9 - Steve
  - Report on how this went?
  - Fun for those who went
- Eat Wings, Raise Funds – 4/11 – Charlie
  - Advertising seemed a little late on the website
  - Did we make anything? Not many knew

Upcoming Events (many)

- EXPO – 4/15 and 4/16 (Fri and Sat) - Ethan
  - [https://docs.google.com/spreadsheets/d/1_0P7LaouWgwn-dmsG7-9RVDLgvKDAt72l7qfdxA9u4I/edit#gid=0](https://docs.google.com/spreadsheets/d/1_0P7LaouWgwn-dmsG7-9RVDLgvKDAt72l7qfdxA9u4I/edit#gid=0)
  - If you can help fill in a time slot in the above sign-in document – do it right now
  - Making ECG circuit right after this meeting?
  - Finger Casting, surgical robot, alginate gels, ECG, microfluidics, what else? – Ethan
  - Overview
  - Meeting tomorrow at 5:30
- GE industry tour – Mon 4/18 – Maddie and Charlie
  - 5pm – Charlie will drive some people
Put this on the website! Advertise it!
- 5 – 7:30 p.m.
- zipcar depending on if more than 5

- General Meeting – 4/20 – Becky Duffy from Med School Admissions Committee OR Prof Bersu?
  - Expect more attendance for this date, last time people were taking notes
  - Final Gen Meeting of the year
  - Ask AMSA officer to come

- Elections – 4/20 – room pending (might be in E-hall due to tight scheduling; ECB 1055 is not big enough – 16 seats)
  - 7-8pm
  - Peter made a way to sign up for positions to run for
  - 1610 E-hall

- Visit to Ashton Lab – 4/22 (Fri) – Mike
  - Aaall set
  - 5 signed up
  - 5 p.m.

- Breakfast with BME/BMES
  - Did we get confirmation about rooms?
  - Funding is all figured out?
  - All goood to gooo

- Brewers Trip cancelled – not enough interest

- Fundraisers
  - Qdoba/Chipotle? – what are the dates of these → put them on the calendar!

- App Essay Workshop – pushed back a week to 4/27 (didn’t want to mess up with anyone trying to run for a position)
  - Have a room? 1047 ECB 7-8 p.m.

- We have 1047 reserved for 27th if we need it “but I thought nah forget it yo holmes to bel air”

- Turnovers – 5/1 – Sunday
  - Unless people want to do this sooner?
  - Josh will make time slots for people to sign up for similar to how it worked last time
  - VP, Pres, and Treasurer will try to attend the whole meeting (both incoming and outgoing to know the whole workings of the org)
  - Treasurer does not have to be there the whole time, maybe longer time slot
  - Other officers will have 30 minute slots
  - Turnovers should be pretty smooth → transfer the turnover document and explain everything in it to the new officer (trade contact information!) UPDATE

- 5/4 – likely date of the Fall planning meeting? – up to new VP
  - New crew will have to make goals

- Spring Banquet – 5/5 – Thursday - Ro
  - Need a speaker – ideas? We need to work together on this one
  - Get faculty list and start inviting them!
  - Food?
  - Invite distinguished members if there are any
  - We will take pictures of the incoming crew for the website
Outgoing Pres and VP will make final remarks of the year 5 min
Incoming Pres and VP will state goals and plans for next year 5 min
Officer evals will be turned on about 1-2 weeks before this event (next Thursday)

Other

- T-shirts
  - Why aren’t I wearing one right now?

Final Remarks

- Do CDRs and send to Peter
- Fill in the calendar with all the events mentioned today (if it’s your event)
  - Put in who attended later
  - Keep advertising on social media and elsewhere
- Update your turnover documents to have the most relevant information for the next officer
- FINISH STRONG - Great effort this year
- Ro, please check to see national chapter things are up-to-date
- Officer evals!