



# Biomedical Engineering Society

UW-MADISON

Officer Meeting  
March 30<sup>th</sup>, 2016

## To review

- Don't forget to put all events on the calendars
- Don't forget to log attendees of your events into the website
- Don't forget to create CDRs of your events for **Peter**
  - See template on facebook
  - Just make them in a word doc
- BME bash – 3/11
  - Dodgeball and Pizza
- Movie with BMES
  - Did this happen? No attendees on website.
  - **Didn't happen**
- Statics Study Group – 3/15 & 3/29 – **Kasia**
  - **No one came on the 15<sup>th</sup>, and yesterday 1 person came out**
  - **Need to get the word out**
- General Meeting – 3/16 – actual meeting, no problems!
  - Exact Sciences
  - 23 Attendees on website – accurate? Is everyone signing in?
- Getting website fixed with Dr. P; website trying to go through old cae servers that don't exist anymore
  - Emailed CAE directly, have yet to get a response, and may have to ask again
- If you need help with your events, please reach out to other officers

## Upcoming Events

- Bowling with Plexus at the Sett! – 3/31 (tomorrow) at 7pm
  - Put on BMES website calendar so you can input the attendees
  - 2 lanes = 10 people max, any less than 6 should not happen
  - Send out a big email about this tonight!
- Meeting – 4/6 – Beth Donley from Stemina Biomarker Discovery
  - Creating a biomarker to identify autism
  - Other biomarkers for toxicity tests, blood tests, etc.
- Class Advising Workshop – 4/6 – **Tasnia**
  - What is the room number?
  - We will need plenty of volunteers to help advise the underclassmen – there are a lot of freshman!
  - 7-8pm
  - **RM 1025**
- Relay for Life – 4/8 6pm to 4/9 6am

- At the Camp Randall Sports Center
- How many on our team so far?
- There is a facebook page for the team captains, join this **Ethan**
- Contact is Madeline Bireley – [cacpresidents@gmail.com](mailto:cacpresidents@gmail.com)
- What do our participants need to do?
- River Food Pantry – 4/8 – **Steve**
  - You know the drill
- Visit to Ashton Lab - **Mike**
  - Not enough responses on the poll
    - You can link people directly to the poll, so have the link sent out in the BMES email – **Peter**
  - We have a lot of events right now, so don't pick the 8th

### Looking Forward

- Diversity – school tutoring - **Matt**
  - Anything new here?
  - **No updates**
- Breakfast with BME/BMES – **Matt**
  - What still needs to be done?
  - **Need confirmation for the rooms and the set up**
  - **Need funding for the breakfast b4 posters**
- FAC – **Charlie**
  - Brewers Trip
    - Put it on the BMES calendar
    - April 23<sup>rd</sup> (Saturday) – 24 days
    - will buy 40 outfield tickets (\$17 a piece) but haven't gotten them yet
    - Google-doc has not gotten traffic – how to fix this?
    - Will cost people \$40, but pay them back depending on how much we spend
    - **Price goes up tomorrow so need updated list by tomorrow**
    - **Currently no one signed up**
  - T-shirts
    - Ordering **75** at the FAC meeting today
    - Selling for \$10 a piece
  - Fundraising is all set up – just needs to be placed on the BMES calendar
    - **Qdoba, Chipotle, BDubs**
- Industry Trip – **Charlie & Maddie**
  - GE Healthcare
  - Do it in late April?
  - **Tuesday the 19<sup>th</sup> at 5pm**
- Expo (**Ethan**) – 4/15 and 4/16 (Fri and Sat)
  - Finalize what exhibits we will have by the end of the week
    - Okay them with Puccinelli
  - Anyone want to make an ECG circuit, microcontroller, and labview?
    - **Josh will help**

- Small committee
  - Finger cast
  - Microfluidics
  - Alginates gel
  - Robot
  - ECG
- We should get a few officers to understand the surgical robot and fix it up
- Will need a lot of volunteers to man the room when it gets very busy. Should have a brief orientation to show volunteers what everything is.
  - Make a sign- up sheet somewhere, somehow by the end of March if not sooner
- CRUISE events – **Tasnia**
  - App Essay Workshop – 4/20 – do we have a room for this
  - RM 1055
- Local Habitat build (**Steve**)
  - What are our options?
- Miss anything?
- Election the 20<sup>th</sup>
- Turnovers the May 1<sup>st</sup>
- Spring Banquet
  - Email Dr.P for speaker ideas
  - Thursday the 5<sup>th</sup>
  - Reach out to research park
  -

### **Final Remarks**

- Keep the google calendar and BMES website up to date please!
- Do CDRs
- Always think about advertising and getting the word out – post more to FB and send emails
  - PLAN EARLY!