



Biomedical Engineering Society

UW-MADISON

Officer Meeting
February 10th, 2016

To review

- NEW Freshman Representative! – **Kasia**
 - Need a picture and description on website
 - Paragraph of yourself, paragraph of your position
 - Send to Becca (rbrodziski@wisc.edu)
 - Goal is to plan and execute 1-2 freshman-oriented events in the semester
 - Social events – can piggyback off **Simon's** events
 - Mentorship events – can piggyback off **Tasnia's** events
 - Even can have outreach days that we label as freshman specific
 - Could get more creative this semester
 - Continued freshman participation leads to long-lasting membership!
- Decided officers will stand up at the front to present their event slides
- BMES newsletter – **Zach** – take a look on the FB website!
- General Meeting – 2/3 – Trek Bikes
 - Carbon fiber weaves are light and strong and pretty cool
 - Relatively decent turnout – 43 attendees!
- Food Pantry – 2/5 – **Steve**
 - Website says 5 attendees and 1 on waitlist – great job getting interest
 - Cancelled on US for a change due to overstaffing
 - Next one will be 19th!
 - [Email her on Monday to see if we could reserve it for next time on the 19th](#)
- Status Reports
 - **Tasnia** - Whatever you did to send the actual boxes from the website did not work. They were blank in my email
- Calendars
 - Make sure you update both of them! (google and BMES website)

Upcoming Events

- General Meeting – 2/17 – Who is the speaker
 - [CentrosePharma](#)
 - I approximate 35 attendees
 - Send event slides to peter and make sure to stand up front to talk about it
 - [Drive](#)
 - **Peter** – bring back cool science fact/joke/something?
 - Be more excited about BMES, no monotonous voice

- Should start mentioning at every meeting what resources we offer – trying to match students with labs, giant list of past internships/co-ops, financial advising committee, resume booklet, distinguished membership, etc. Every meeting!
 - On that note, are we offering free printing to distinguished members at the end of this semester? – if so, need to be clear with gen members about criteria (make a slide!)
- River Food Pantry – 2/19 – **Steve**
 - Likely will still have interest from last week
 - Hopefully will not be cancelled on us again
- Comedy Club – **Simon** – 18th or the 25th?
 - Keep in mind 18th is the day before preliminary presentations so not a good date
 - The 25th is an overall better day
 - 8:30 on Thursdays - \$5 admission with college ID
 - Reservation required (mention college ID)
 - We can make one reservation if we know how many people are going
 - One transaction

Looking Forward

- Industry Trip to Trek (**Maddie**)
 - The speaker seemed interested in setting this up, is it still possible?
 - They are limited from Tues-Thurs
- Diversity – school tutoring (**Matt**)
 - Any word on this?
 - Talking with Tracy Pucc
 - Talk to the Mortgage Center for something long term
 - They do badger volunteers
 - Matt should send a poll with ideas
- Lab tour – Ashton Lab - **Mike**
 - This is a great lab visit, we need to advertise and set it up.
 - Add to the power point—stay after the meeting and ask for those with interest
- FAC – meeting today (**Charlie**)
 - Recall goal of raising \$1000 this semester
 - Confirming design
 - Doing past fundraisers
 - Cup night: now that we have officers over 21
 - Brewer's game need to get a cost estimate
 - Expo: need to get events
 - Still need a comprehensive list of goals for the semester?
 - T-shirts – How much will they cost?
- Social events (**Super Social Simon**)
 - Start planning social events earlier to advertise for longer
 - Think of academic calendar and when BMEs are most available – there is a lull in design mid-semester

- Bowling- Plexus sponsoring need to get a date set with Simon. Either the 7th or the 14th of March
 - Still looking to do an event with a company?
 - Would there be interest to do another cookout or campfire event in the Spring?
 - Other ideas?
 - Work with **Kasia** for freshman-oriented events
 - Intramurals (**Ethan**)
 - One-day volleyball tournament
 - What is left to get ready for this?
 - Only two teams are sign up, only 2 teams are registered
 - On the 19th: It doesn't say the time could make it an officer meeting
 - Expo (**Ethan**)
 - Use many of the same recourses as last year
 - Old design posters to put on walls?
 - Will need a lot of volunteers to man the room when it gets very busy. Should have a brief orientation to show volunteers what everything is.
 - Make sure people know what each station is and be able to explain to people
 - Relay for Life - **Steve**
 - Still a far way off, look into logistics
 - April 9th
 - Should make a team and start getting people signed up
 - We used to do Saturday at the WID events
 - Is there a reason this stopped? What are officers thoughts on success rates of this type of event?
 - Colin was the only one who would come
 - Also it is only once a month... too low of a commitment?
 - STEM outreach
 - CRUISE events (**Tasnia**)
 - Mentorship is continuing between BSAC members and freshmen
 - Should we have an event to support this
 - Ideas from Spring planning meeting: bowling, drumming workshop, Movie at the Marquee, Art Friday, Trivia → work with Spring Freshman Rep
 - Trivia next week
 - First general meeting in march having a drumming event? Could be a good event
 - Could put it together with a student panel since we don't have a speaker for that date
 - Class Advising Workshop + App Essay Workshop – same as last semester
 - Design Day
 - Brewer's Trip
 - Need to pick a date soon
 - Local Habitat build (**Steve**)
 - Get a list of possible dates by next meeting
 - Minutes – **Rocio**
 - Officer meeting and general meeting notes are not being put in the minutes archive on the website

- Makes it difficult to remember what was talked about and decided upon
- Possibly immediately send out minutes to Pres. and VP after the meeting?
- Miss anything?

Final Remarks

- Keep the google calendar and BMES website up to date please! – Pucc notices when it's totally empty and scolds us
- Always think about advertising and getting the word out – post more to FB and send emails
 - PLAN EARLY!

● **Do status reports**

- Please