



# Biomedical Engineering Society

UW-MADISON

Officer Meeting  
February 10<sup>th</sup>, 2016

## To review

- NEW Freshman Representative! – **Kasia**
  - Need a picture and description on website
    - Paragraph of yourself, paragraph of your position
    - Send to Becca ([rbrodziski@wisc.edu](mailto:rbrodziski@wisc.edu))
  - Goal is to plan and execute 1-2 freshman-oriented events in the semester
    - Social events – can piggyback off **Simon's** events
    - Mentorship events – can piggyback off **Tasnia's** events
    - Even can have outreach days that we label as freshman specific
    - Could get more creative this semester
  - Continued freshman participation leads to long-lasting membership!
- Decided officers will stand up at the front to present their event slides
- BMES newsletter – **Zach** – take a look on the FB website!
- General Meeting – 2/3 – Trek Bikes
  - Carbon fiber weaves are light and strong and pretty cool
  - Relatively decent turnout – 43 attendees!
- Food Pantry – 2/5 – **Steve**
  - Website says 5 attendees and 1 on waitlist – great job getting interest
  - Cancelled on US for a change due to overstaffing
  - Next one will be 19<sup>th</sup>!
    - [Email her on Monday to see if we could reserve it for next time on the 19<sup>th</sup>](#)
- Status Reports
  - **Tasnia** - Whatever you did to send the actual boxes from the website did not work. They were blank in my email
- Calendars
  - Make sure you update both of them! (google and BMES website)

## Upcoming Events

- General Meeting – 2/17 – Who is the speaker
  - [CentrosePharma](#)
  - I approximate 35 attendees
  - Send event slides to peter and make sure to stand up front to talk about it
    - [Drive](#)
  - **Peter** – bring back cool science fact/joke/something?
    - Be more excited about BMES, no monotonous voice

- Should start mentioning at every meeting what resources we offer – trying to match students with labs, giant list of past internships/co-ops, financial advising committee, resume booklet, distinguished membership, etc. Every meeting!
  - On that note, are we offering free printing to distinguished members at the end of this semester? – if so, need to be clear with gen members about criteria (make a slide!)
- River Food Pantry – 2/19 – **Steve**
  - Likely will still have interest from last week
  - Hopefully will not be cancelled on us again
- Comedy Club – **Simon** – 18<sup>th</sup> or the 25<sup>th</sup>?
  - Keep in mind 18<sup>th</sup> is the day before preliminary presentations so not a good date
  - The 25<sup>th</sup> is an overall better day
  - 8:30 on Thursdays - \$5 admission with college ID
  - Reservation required (mention college ID)
    - We can make one reservation if we know how many people are going
    - One transaction

### Looking Forward

- Industry Trip to Trek (**Maddie**)
  - The speaker seemed interested in setting this up, is it still possible?
  - They are limited from Tues-Thurs
- Diversity – school tutoring (**Matt**)
  - Any word on this?
  - Talking with Tracy Pucc
  - Talk to the Mortgage Center for something long term
    - They do badger volunteers
  - Matt should send a poll with ideas
- Lab tour – Ashton Lab - **Mike**
  - This is a great lab visit, we need to advertise and set it up.
  - Add to the power point—stay after the meeting and ask for those with interest
- FAC – meeting today (**Charlie**)
  - Recall goal of raising \$1000 this semester
  - Confirming design
  - Doing past fundraisers
    - Cup night: now that we have officers over 21
  - Brewer's game need to get a cost estimate
  - Expo: need to get events
  - Still need a comprehensive list of goals for the semester?
  - T-shirts – How much will they cost?
- Social events (**Super Social Simon**)
  - Start planning social events earlier to advertise for longer
    - Think of academic calendar and when BMEs are most available – there is a lull in design mid-semester

- Bowling- Plexus sponsoring need to get a date set with Simon. Either the 7<sup>th</sup> or the 14<sup>th</sup> of March
    - Still looking to do an event with a company?
    - Would there be interest to do another cookout or campfire event in the Spring?
    - Other ideas?
    - Work with **Kasia** for freshman-oriented events
  - Intramurals (**Ethan**)
    - One-day volleyball tournament
      - What is left to get ready for this?
      - Only two teams are sign up, only 2 teams are registered
      - On the 19<sup>th</sup>: It doesn't say the time could make it an officer meeting
  - Expo (**Ethan**)
    - Use many of the same recourses as last year
      - Old design posters to put on walls?
    - Will need a lot of volunteers to man the room when it gets very busy. Should have a brief orientation to show volunteers what everything is.
    - Make sure people know what each station is and be able to explain to people
  - Relay for Life - **Steve**
    - Still a far way off, look into logistics
    - April 9<sup>th</sup>
    - Should make a team and start getting people signed up
  - We used to do Saturday at the WID events
    - Is there a reason this stopped? What are officers thoughts on success rates of this type of event?
    - Colin was the only one who would come
    - Also it is only once a month... too low of a commitment?
    - STEM outreach
  - CRUISE events (**Tasnia**)
    - Mentorship is continuing between BSAC members and freshmen
      - Should we have an event to support this
      - Ideas from Spring planning meeting: bowling, drumming workshop, Movie at the Marquee, Art Friday, Trivia → work with Spring Freshman Rep
      - Trivia next week
    - First general meeting in march having a drumming event? Could be a good event
    - Could put it together with a student panel since we don't have a speaker for that date
    - Class Advising Workshop + App Essay Workshop – same as last semester
    - Design Day
  - Brewer's Trip
    - Need to pick a date soon
  - Local Habitat build (**Steve**)
    - Get a list of possible dates by next meeting
  - Minutes – **Rocio**
    - Officer meeting and general meeting notes are not being put in the minutes archive on the website

- Makes it difficult to remember what was talked about and decided upon
- Possibly immediately send out minutes to Pres. and VP after the meeting?
- Miss anything?

### **Final Remarks**

- Keep the google calendar and BMES website up to date please! – Pucc notices when it's totally empty and scolds us
- Always think about advertising and getting the word out – post more to FB and send emails
  - PLAN EARLY!

# ● **Do status reports**

- Please