



Biomedical Engineering Society

UW-MADISON

Officer Meeting
March 5th, 2014

Attendance: Kevin, Scott, Chelsea, Carie, Ryan, Peter, Joe, Matt, Dan, KyleJ, Alex

- Aaron is abroad
- KyleK and Taylor are at Concessions

Discussion

- Accountability
 - “I’m too busy” is not a valid excuse for missing meetings, cancelling events, and/or turning in status reports/CDR write-ups/general meeting slides late
 - While school comes first, BMES needs to also be a priority
 - Plan BMES into your week and do homework ahead of time
 - Office hours
 - Many officers missing shifts, changing shifts, etc.
 - New schedule created and posted on the door tonight
- Turnover documents - Chelsea
 - Templates and tasks will be sent out after the officer meeting
 - Elections are April 23rd, turnovers will be right after that
 - Chelsea will be checking in to see if they’re complete towards the end of April

General Information

- Newsletter is finished
 - Need a list of donors from Eve who we can send it to – Alex will get from Eve
 - Email out to the BME department (via Puccinelli)
 - Post to website
 - Kevin will print ~20 copies for conference rooms and general meeting
- Bucky Awards – application due March 7th
 - Applying to the Excellence in Post-Graduate Preparation
 - Carie and Chelsea working on application
- Badgers Step Up Training
 - Chelsea and KyleK will be attending this Friday 1pm
 - Recommending for social chair each year
- BMES Diversity Chair
 - Kevin, Chelsea, Carie, Puccinelli, Chesler will schedule a meeting after spring break

Creating BME Track videos – will discuss further after spring break

- Videos briefly interviewing students as to why they selected their track, and what they plan to do with it
- Need outlines to be approved by Puccinelli before filming – Due dates
- Can rent supplies from media services
- Owner for each track
 - *Biomechanics*
 - *Bioinstrumentation*
 - *Healthcare Systems*
 - *Biomaterials/Tissue*
 - *Imaging*

Budget and Fundraising

- Fundraising Committee update
 - Concessions are going well!
 - Bdubs fundraiser on Monday went well! We 4-5 BMES tables
- Pizza cut down to 14 at the last general meeting
 - 2 pieces per person = 6 pizzas
 - Extra = 4 pizzas
 - Not eaten at all = 4 pizzas
 - Suggestion to order 10 next week – Alex will order

UPCOMING EVENTS

Next 2 Weeks

- BME Advising Day March 7th
 - Ryan to go to pitch BMES and CRUISE
 - All 201 members required to attend
- BME Student feedback session – March 12th 5pm
 - Meeting held by Polygon to get feedback on the department and program
 - Remember we have a BMES meeting at 6pm in Tong
- Underclassmen Study Group
 - Wednesday 12th after general meeting
 - Wendt 4th floor – going to see if room is big enough
- Food pantry
 - March 7th – Taylor driving
 - We'll see if we need more drivers based on who signed-up
- IM Volleyball
 - Sundays at 5:45pm

- Dates on calendar
- Comedy Club – Thursday March 13^h
 - Scott will make a reservation, Chelsea will help facilitate as Scott won't be here on that day

March

- OFFICER MEETING – March 25th
 - 7pm in 1047 ECB
- BMES Course Advising workshop – March 26th
 - 7-8pm after general meeting
- Beebe Lab of the month – March 27th
 - Matt emailed him, waiting for confirmation
- Cup Night at Nitty – March 27th
 - Need to create a facebook event
 - Volunteer shifts
 - 9pm – 10:30pm: Carie, Chelsea, Dan
 - 10:30pm – 12am: KyleJ, Peter, Ryan
 - 12am – 1:30am: Joe, Alex, Matt
- Bdubs - March 31st

April

- Relay for Life – April 11th 6pm → April 12th 6am
 - Will plan more after spring break
- Local HFH build – April 12th
 - Sun Prairie, WI
 - 8am – 4pm
- Qdoba night (state street) – Tuesday April 22nd 5pm – 9pm
 - Alex will make a flyer (Qdoba must approve it)
- OFFICER ELECTIONS April 23rd
 - Chelsea to plan/schedule an 'Interested Officers' meeting on Wednesday April 2nd at 6pm
 - We will begin mentioning officer elections at the next general meeting (Wednesday March 12th)
- Brewer's Game
 - Saturday April 26th vs Cubs
 - Fridays are difficult with scheduling, but \$11
 - Saturdays would be more expensive, but \$20-30 → going with Saturday
 - Tickets go on sale March 7th – Scott will buy tickets
 - Alex will work with Scott on the funds
 - 55 seats available: 10 guaranteed for GSA
 - BMES funding - \$100 (we've done so much fundraising, this is how we will give back)
- PurpleStride 5k run/walk – Sunday April 27th
 - Warner Park
 - Volunteer in tents, check-in, cheering, directing runners

- Dan will sign us up
- Spring banquet
 - Incoming and outgoing officers + faculty + distinguished members
 - Thursday April 8th at 6pm?
 - Food ideas: Noodles
 - Award for Tompkins
 - Event grant from ASM?

Events to be planned

- Lab of the Month – Matt
 - CAVE – Matt working with Puccinelli for funding
- Grad School info session – Matt
- Underclassmen event – Peter
 - Peter will plan one during the week
 - Bowling/rock climbing at the Sett
- Trip to see BodyWorlds at the Milwaukee Public Museum – KyleJ
 - \$22 for students (with ID)
 - To book a school group of 10+ students, please call (414) 278-2714
 - On exhibit until June 15th
 - Open 9am – 5pm daily
 - Need to look at dates