



Biomedical Engineering Society

UW-MADISON

Officer Meeting
October 23rd, 2013

Agenda

- Status reports
 - Please include events that you attended during the 2 week period between officer meetings
- Finances
 - Approximately \$1700 in the Associated Bank Account
 - Payments to be made:
 - Habitat for Humanity \$720
 - T-shirts
 - National membership dues \$840
 - Pizza for next meeting (ProCard)
- T-shirts – Alex
 - \$15 each
 - Will talk to Underground to get exact prices; each color = one screen, each screen = more money
 - Cost usually \$8-14 apiece
 - Sign-up online: https://docs.google.com/forms/d/1G8UaVx9Aw6eyLOulGizV0ZbAht9_lpbqJLf0s6HIF_Y/viewform
 - Alex will order from Underground Printing by Friday
 - Kaplan logo on the sleeve (only sponsor)
 - Receive shirts Nov. 12th
 - Don't want to buy an excess amount of T-shirts; if others would like more, we can try to find more sponsors and sell again in the spring
 - Making the screens is one large part of the cost
 - Include in email a plea for t-shirt payment
 - Get discount from Gabe for Underground Printing
- Meetings
 - Need to start much earlier, closer to the actual 6 PM starting time
 - Exam at 7:15 next week after meeting
- Zipcar

- Need more people to sign-up to be drivers
 - Kyle K. has received his official acceptance to Zipcar
- Aaron has informed all officers about how Zipcar works; will write information into turnover documents
- Seven Zipcars in Madison
 - Two on Park St., two across from fields by the Natatorium; plenty available for our use
- Initially received \$5500 to use; still have over \$4000
- Initially wanted to limit the number of drivers because it costs more for each driver on the account, but now we need to get drivers
- Being in charge of the Zipcar account should be a job for Vice President; will try to switch from Aaron to Chelsea
- Costs about ~\$8 an hour
- Habitat for Humanity
 - Dan will make copies of driver permission form
 - Official dates: January 11th through 18th in Birmingham, AL
 - Habitat Interest Meeting Wednesday October 30th at 5pm in 1800 E Hall
 - Driver authorization forms will be handed out
 - Polygon round 2 funding – Carie will be working with Karlie Healy to get us as much money as possible
 - ASM grant to be submitted after confirming our trip reservation
- Reminders
 - *CDR – Carie*
 - Recurring events: one over-arching explanation and attendance for each event
 - Everyone should be sending CDRs to Carie right after events
 - Office hours – initial sheet after your shift
 - To make up missed shifts, just spend another two hours that week there
 - General Meetings
 - Need a slide with our Facebook and Twitter information
 - Twitter info:
 - Username: BMES_UW
 - Password: BME123
 - *Slides – Carie*
 - Have slides by Wednesday mornings instead of 3 PM
 - Advertise JSM deal! Kevin will be amking fliers
 - For events, make sure to post on Facebook

- Chipotle will be sponsoring the last meeting in December
- Keep Google calendar updated
- Upcoming Events
 - Science Olympiad – Dan
 - Dan has emailed teacher we will be working with
 - Will email again, and if doesn't hear back next week, will communicate with our liaison
 - Trick-or-treat for cans – Joe
 - Should be able to drive there
 - Will need many people to hang up fliers either 27th or 28th
 - Event itself Oct 31 3-7 or 4-8
 - Madhatters concert – Joe
 - Same night as BME bar crawl
 - Need to decide soon if there is enough interest in this event
 - Ultrazone laser tag – Scott
 - Need to come up with a really good time for this
 - Many dates are already booked up for this semester
 - BMEssenhaus (sometime in November) – Scott
 - Got an email about an opportunity to make some sort of partnership with Essenhaus
 - The event itself may be Nov. 7th
 - Make a slide and gauge interest
 - Possibility: Make the event a joint event with BME GSA
 - Study Day with BME Diversity Committee – Kevin
 - Nov. 16th is the tentative date
 - Is also the date of a home football game
 - BME faculty will be there to cook waffles and other breakfast foods
 - Bring students who are interested in BME
 - Don't need to be a multicultural student to attend
 - Send out to EGR list; get students who aren't officially part of the program yet
 - Breakfast with BMES – Matt
 - Thinking about doing it Dec. 6th, but is presentation day
 - Team Trivia for Mentorship program – Ryan
 - October 28, 2013 8:00PM - 9:30PM
 - If a mentor cannot attend an event, get a replacement mentor
 - General Meeting 30-Oct
 - James Dias from Wellbe

➤ Events to be planned

- It's Your Party – Alex
 - BMES has been added to their volunteer list
 - We can have a training session come to us
 - Doing fundraising = saving money on Habitat trip
- Industry trips – KyleJ, Mike
 - Trek site visit on a Friday
 - Chicago industry trip; maybe to Cardinal and Baxter
- Undergrad event – Kiana
 - Needs to start planning one
- Class advising workshop – Ryan
 - Date and location are currently undecided
 - Registration for underclassmen will not start until about 3 weeks after registration starts for everyone
 - Ryan's problem: has two exams that week
 - Need volunteers
- Essay writing workshop – Ryan
 - Representative from the writing center is booked
 - Early December
 - Has a room booked
- Events with Grad students (November) – Matt

Ideas for New Events

➤ Social

- Packer game watching party
- Hunger Games midnight premiere with Zipcar transportation
- Potluck event – possibly for Mentorship program
 - Thanksgiving potluck
- Concert or play at the Overture Center
 - Nutcracker in December
- BME Department social (hosted by BMES) after final poster presentations
- Apple orchard, corn maze, haunted house
- Movie night
- Bowling
- Ice Skating
- Paintball

- Engineering Org Fall Ball (Winter?)
 - All orgs?
 - As BME only?
 - Scott has contacted SWE people
- Outreach
 - Christmas-themed donation campaign for a group in need
 - Salvation Army
 - Pack food boxes
 - Locks for love event (March)
- Fundraising
 - Habitat Fundraising Committee; mention at Habitat interest meeting
 - Bake sale – SLC won't allow this
 - Cup Night – plan on doing this
 - Restaurant fundraisers – **Qdoba**, Buffalo Wild Wings
 - Fundraiser dinner event with professors as well as biomedical-related companies
- Industry
 - Medical student panel
 - Internship/co-op/research panel