



Biomedical Engineering Society

UW-MADISON

Officer Meeting Minutes
September 23rd, 2013

- T-shirt designs
 - Alex will take ownership of the project
 - Will collect the t-shirt designs from general members
 - Need to figure out when the t-shirts will be printed so that we can let sponsors know
 - Deadline for t-shirts: Oct. 16th
 - We should have a back-up t-shirt; ask Matt Bollom if we can use the head/brain logo on them
- Upcoming Events
 - P&G
 - Need officers on hand tomorrow night
 - Time: 5-7 PM
 - Location: 1106 ME
 - We need to order pizza; will have to eat pizza in the lobby
 - Mentorship Kickoff
 - On October 3rd
 - Ryan needs to contact officers for volunteers
 - Do we need anymore mentors? Currently have Scott, Joe, Alex
 - BME GSA Writing Workshop
 - October 3rd 4-5 PM in 1045 ECB
 - Badger Football on the Road
 - Food: everybody should bring something
- Officer responsibilities
 - Need to be able to rely on individual officers for duties
 - Events:
 - Important to get volunteers yourself
 - Ensure that you click "Enable Eventing" on the webport
- Replacing president
 - Discussed presidential duties
 - Open discussion about presidential options
 - Nominees: Carie, Scott, Dan
 - Carie Fantl has been elected by majority vote as the new president of BMES UW-Madison chapter for the 2013-2014 year
- Misc.
 - Habitat for Humanity
 - January 12th to Birmingham, AL
 - We need to pick either a Monday-Friday or Tuesday-Saturday trip
 - Dan will need to plan a Habitat meeting and book a room soon
 - Results of Cup Night
 - Earned \$476
 - Thanks to all who volunteered!
 - Upcoming BME Alumni Event
 - For the October 21st 2:30 PM
 - 11 AM – 12 PM BME Homecoming Bash (ECB atrium)

- Accomplished BME design projects will be showcased (i.e. SPT, infant respiratory)
- Past BMES officers will be present
- T-shirt design will be sent to Puccinelli by Kyle K.
- What BMES will contribute:
 - Arrive early to help set up
 - Put up BMES posters
 - Come up with T-shirt design
- Sponsorship information needs to be finalized – Alex and Scott
- Website updates – Aaron
 - Internship and Research information for database
 - Meeting minutes
 - Office hours
- BMES deal with JSM
 - Needs to be advertised as huge incentive, especially right now because everyone is starting their house hunting
 - Need to get information from Melissa – Chelsea
- BMES Diversity Committee
 - Kevin would like to incorporate BMES events with the BMES Diversity Committee
 - Kevin will work with Scott (Social Chair) to get the ball rolling