E-bash:
- working setup: Taylor, Carie, Kyle
- Pat will print out posters, flyers, sign-up sheets and pick up candy
- The plan is to try to shuffle people into Tong after E-bash
- Joe will be doing the presentation

Kick off meeting:
- will remove most tables from Tong for space reasons
- pizza and soda need to be ordered; avoid using debit card because of low balance; looking at using the Procard to pay for food from now on
- Taylor and Alex will work together for food for tomorrow
- give member questions to Chelsea to make a collective survey; "Let BMES Get To Know You"; survey would contain lab of month, mentorship, good days for event, major and/or track, industry visits, social events
- Joe and Scott are going to do chalking by Lakeshore; Pat will finish up with flyers in the dorms tonight

Kick off cookout:
- reserved outdoor Lakeshore area from 4-7
- get there early to clear out the area; have things cooking before people get there
- supplying grills: Matt (2), Scott
- tables: Taylor
- activities: Pat: bags, frisbees, volleyballs

Student org fair:
- Sept. 11 4-8; will need to volunteers starting at ~3:30
- we have been registered
- we need volunteers for this; might set up volunteers next Monday

BMES National meeting:
- Pat and Chelsea are going
- travel grant meeting is Wednesday; would be extremely beneficial as travel expenses were very high
- Taylor will do slide presentations at general meeting since Pat will not be there

Habitat for Humanity:
- official site list came out today
- need to decide very early so that planning can begin
- Habitat planning meeting will be Thursday at 6; Pat, Chelsea, Alex and Dan are required to attend; others can come as well
- planning on going south; somewhere warm

General meetings:
- pink things on Google calendar are tentative
- put your events up on the calendar as soon as you have them planned
- we have speakers for all meetings except Nov. 26th
- CHANGES TO MEETINGS FROM LAST YEAR
  - when you get to meetings, especially if you’re in the mentorship program, sit with mentees or other underclassmen who you don’t know
  - when giving updates, stand up, walk to front, get the attention of entire room
  - officer slides need to be in by 2 pm Wednesdays
- first meeting, do regular officer lineup and introductions
- split up into small groups, officers and upperclassmen will need to separate
- wear BMES T-shirt to tomorrow’s meeting; especially important for officer intros
- activity tomorrow: apple juice flip-cup, will need to move tables in since they will not be there; pat will buy items; toilet paper beauty pageant
general meetings are not very exciting; need to do something some fun activity every meeting; everyone can throw out ideas that they may get over the semester;
• trivia?
• “this week in world of BME”?
• other small activities?

Webport information
• everyone should have received email from Aaron to start get started with Webport if they weren’t already

Outreach
• We will getting paid for Science Olympiad; Dan will be emailed when more information is available; should start some time in November
• Still waiting on information from Cornerstone Medical
• River Food Pantry – not a priority this week
  • Host an underclassmen food pantry event, possibly Friday 9/13; would have pick up points in both Southeast and Lakeshore dorm areas
  • It is important to broadcast our need for drivers at these events

Social events
• Possible potluck where seniors bring food
  • could be hosted at 511 West Washington
• Laser tag – will gauge interest at meeting
• Comedy Club – also gauging interest, 9/12?
  • Thursday night is student night; would have to be then
  • Will have to collect money before the night of the event

CDR and turnover docs
• Keep up with them as we go this year
• Do your event, email Pat number of people that attended, good and bad things about the event
• Will have approximately two weeks to get that info in to Pat

Office Hours
• Two hour shifts
• Three week rotation
• Send out doodle poll this week; everyone needs to fill out

Status reports
• Will be due 6 PM the Monday before the meeting
• Chelsea will be strongly enforcing
• To be filled out via form on Webport

Freshman representative
• Orkan is no longer an officer of BMES
• The position will be taken over by Ryan and Joe for the time-being
• Possible Sophomore social event right before design project Friday
  • Hold a mini get-to-know-you at the end of the general meeting
• Announce open Freshman Representative position at general meeting
  • Ask for nominations within the next two weeks for that position
  • Pat will add the slide to the presentation for that
  • Position would have to be for a single semester
  • If new FR has org approval, we can have 2/3 majority of officers to okay a second full term

Miscellaneous
• Remember to utilize Facebook and Twitter
  • Aaron is in charge of Twitter account
  • User: bmes_uw PW: bme 123
• Officers put events on Facebook page a couple days before the event
• We always have to be “BMES at UW”, not “UW BMES”
• Invite 21 year olds and older only to cup night
  • Nitty Gritty provides the cups
  • Officers can be drinking while selling cups
  • We give Nitty 20 dollars for cups, and we take all of the other profits
- T-shirt this year: circuit design?
  - Pat will ask Gabe Bautista about it because it is through the BME program
  - Ask BMES members to submit ideas by second general meeting
  - Selling ad space on t-shirts

- Alumni event hosted by BME department Oct. 12th
  - Engineer’s day; alumni have wanted to actually talk and see students
  - There will be tailgate

- GE and P&G are coming to do one on one resume review a week before career fair

- Resume workshops
  - priority to upperclassmen
  - do resume workshop with underclassmen, peer reviews
  - combine GE workshop with our resume workshop
    - GE has general presentation
    - then one on one for upperclassmen

- Intramural sports
  - Football starts Sept. 22nd
  - Dodgeball Oct 27th
  - Soccer Sept. 15
  - only two teams max; include in the survey for options to choose 2
  - Inner tube water polo?

- Mallards game results
  - Check mailbox for check
  - Will make sure that we get that from them

- Budget
  - Sponsorship:
    - Links on site
    - Ad space on T-shirts
      - Different size ads and sell for different packages
      - Scott and Alex can work together to come up with a plan to actually do these tiers of ads by Monday’s officer meeting
    - Shout outs at meetings thanking sponsors
    - Sell ad space in newsletter; send to companies that visit or that we visit
    - Talk to people about clicking links
    - Ads on signs?
    - Logos as thanks for paying for pizza; advertising all around campus

- Bank account info
  - 495.16 in Associated Bank
  - 4000? on Procard
  - Will be attending info session for Procard
  - meeting with Alex, Chelsea, and Eve Ferguson after SLC meeting

- Upcoming purchases:
  - Food for kickoff cookout
  - Food for kickoff meeting; will try using cans vs. liters
  - Activity stuff (toilet paper, cups, apple juice) for kickoff meeting
  - Candy for various events