



Biomedical Engineering Society

UW-MADISON

Officer Meeting
November 7th, 2012

- General Meeting Speakers
 - 11/14 – Mark Geurts, Accuray
 - 11/28 – Tim Balgemann, Ikaria
 - Next semester ideas?
- BME-GSA
 - [Planning on setting up workshops that our members can attend such as information on the uses of the writing center as a resource](#)
- November Lab(s) of the Month – Ogle Lab Thursday 11/8 5:00pm, Kreeger Lab Thursday 11/15 5:00pm
- CRUISE
 - Mentorship Program
 - Class Registration Advising Meeting
 - [Will occur right after the general meeting](#)
 - Essay Writing workshop
- National Habitat
 - Location
 - Dade City, FL
 - Site fee: \$30/person
 - Program fee: \$130/person
 - Food cost: \$10/day/person = \$50/person
 - Travel: \$176.86/person
 - Total: \$386.85/person
 - Initial goal of \$275/person, would require a little over \$3000 in fundraising
 - ASM grant up to \$2000
 - ALPs Workshop??
 - [Sunday, Dec 9 late afternoon – Kyle should set this up](#)
 - National Habitat specific paperwork
 - [Email out all necessary information in one e-mail this week](#)
- Fundraising
 - It's Your Party Dates
 - 12/7 Beloit (12 people)
 - 12/8 Monona Terrace (6 people) & Kalahari (6 people)
 - 12/13 West Wash (3)
 - 12/15 Madison (3)
 - Sponsors for Habitat – National BMES?
 - Requirement for attendees
 - [Each attendee must participate in two fundraising events this semester or next](#)
 - [Additional fundraising ideas: selling food on state, work UW Hockey game stands, restaurant fundraising nights](#)
- Outreach Events
 - River Food Pantry 11/9, Sign up!!
 - [Sign up for all events in advance, so new people are not discouraged from signing up for events that appear to have no attendees](#)
 - Science Olympiad
- Social Events
 - Social with ASME – Stadium Bar Thursday 11/29 5:30pm – 8:00pm
 - Movie Night – Freshmen/Sophomore Social
 - [Will follow the general meeting after Thanksgiving](#)

- Industry and Medical school trips
 - Minneapolis industry trip
 - Medical school simulation lab visit
- Miscellaneous
 - CLOSE+LOCK OFFICE
 - Spring Student Org Fair
 - BSAC Mentor Program
 - Officer election conflict with Ikaria speaker
 - Advertising ideas for events and meetings
 - Need to present events better during general meetings
 - Stand at front to present events, do not rush through them, and bring sign-up sheets
 - Emphasize that you do not have to be a paid member to come to events
 - Sit near the front to be more respectful for presenter and create a better atmosphere
 - Advertise in dorms for every meeting
 - Speed up sign in by have members sign in themselves right before picking up pizza
 - Set up advertisement on the COE desktops
 - Fall Banquet
 - Saturday 8th, 5:00 (this is the same day as an It's Your Party event)
 - CS 302 Study Session
 - Webport - Status reports due Monday at 6:00pm before officer meetings
 - WIN Website Events
 - Guides to BME on website
 - Chapter Development Report
- T-Shirt Design
 - Design must be sent in two weeks from now