



Biomedical Engineering Society

UW-MADISON

Fall Planning Meeting
May 12, 2012

➤ Fall Calendar

- Officer Meetings
 - First officer meeting - Wednesday, August 29th 6pm
 - Note Engineering Bash around the 29th
 - Officer Meetings: August 29th, September 12th, September 26th, October 10th, Monday October 29th, November 7th, Monday November 26th
- General Meetings
 - Kickoff Wednesday, September 5th 6pm
 - Present mentorship program and pass out interest survey for potential mentors
 - General Meetings: September 19th, October 3rd, October 17th, October 31st, November 14th, November 28th
- Kickoff Cookout
 - August Friday, 7th 5pm
- National Habitat Trip
 - January 12th – 18th
 - List of options for location will not come out until September
 - Suggestions
 - Jacksonville, Florida
 - Biloxi, Mississippi
 - This would be cheaper than New Orleans for accommodation & food and similar pricing for travel
- Others?
 - Student Org Fair date unknown

➤ Goals/Plans

- Goals as an officer, an organization, and the plan to do it

➤ President - Gabe Bautista

- Maintain high attendance
- Encourage more freshman involvement
 - Increase advertisements in dorms

- Sell t-shirts – we should settle on designs early on so we can have them ready for the beginning of the semester
 - Work on Guides to BME
 - Kick off mentorship program
 - Involvement could count toward distinguished membership
- VP - Aaron Dederich
 - Increase outside interactions with other organizations to expand BMES
 - Contact BMES in Minnesota & Marquette
 - Football tailgate at Madison vs. Minnesota game -- Saturday, October 20th
 - Improve Twitter and Facebook page to keep members and the public aware of activities
- Treasurer - Taylor Weis
 - Continue Casino Night as it was a huge fundraising income for Habitat
 - Incorporate more restaurant fundraisers
 - Promote JSM deal
- Secretary – Amy Slawson
 - Keep registry up to date and consistent with national registry
 - Potentially change application for membership to online
- Outreach Chairs - Hannah Pezzi/Meghan Anderson
 - Promote more non-members and semi-members involvement in outreach events
 - Advertise to friends in other classes
 - Allow non-officers to sign up for events first to increase involvement of other members
 - Plan more low-key events so it is not as intimidating for newer members
 - Continue Cornerstone Medical outreach – we had high attendance to this event last semester
- Industry Research - Colin Korlesky and Megan Halley
 - Increase member involvement in industry events
 - Strengthen undergraduate/alumni relations
 - Plan a unique medical/graduate school trip
 - Set up a informal medical school panel
- Social Chair - Kyle Jamar/Mike Scherer
 - Plan more low-key events
 - Social Event Ideas: Kickball with GE & IEE, high ropes course, laser tag, rock climbing
 - Increase involvement with ASME
- Department Relations Chair - Jeff Hlinka
 - Educate members on undergraduate activities
 - eg. MCAT preparation
 - Arrange interesting labs of the month
 - Venture outside BME
 - Tie in events with the mentorship program

- Expo Chair - Kim Maciolek
 - Note the position no longer includes polygon representative
 - Create Expo room with all facets of BMES with good visual aids
 - Incorporate unique resources to establish professional development relations
 - Form an expo committee to help her prepare for the event
- Webmaster - Scott Carson
 - Get the website out to the public
 - Train officers on the use of Webport
 - Increase freshman involvement
 - Emphasize that being a BME major is not a requirement
 - Increase video documentation
 - Play on ECB video loop
 - Include on website homepage
 - Bring to national conference
 - Design BMES iPhone ap & mobile website
- Industry Relations - Karlie Healy
 - Increase fundraising
 - Increase corporate sponsorships
 - Increase sponsorship for Habitat
 - Talk to companies from the location of the Habitat trip since they will be more likely to sponsor us
 - Keep resume booklet up to date
- CRUISE chair - Pat Hopkins
 - Increase CRUISE activities and make them weekly events
 - Begin career fair preparation and resume workshops early on in the semester
 - Structure an improved flow chart for BME classes including prerequisites for electives
 - Working on this with John Puccinelli
 - Create “families” – groups for mentorship
 - Family Activities: study sessions, family feud
 - Compile list of skills that the officers have
 - Gives an incentive for members to come to office hours for help
- Communication Chair - Kelly Hanneken
 - Promote high attendance with fliers and e-mails
 - Plan an exciting engineering bash and spread word that there is a cookout
 - Have the freshman social early on in the semester when they are considering what organizations to join
- National BMES Annual Meeting
 - Everyone must be member of the national organization
 - Must renew membership by the end of May
 - October 24th – 27th Atlanta, GA
 - Registration before September 1st

- Information will be needed in summer
- National BMES Membership
 - All officers must be a member of the national organization
 - Discount for National Conference
 - Complete by the end of May
- General Meeting Speakers
 - Preliminary plans
 - Start e-mailing people by mid-summer
 - Additional Ideas?
- Polygon/Expo Chair changes
 - Changes to policy: No Polygon representative from each organization
 - Engineering Expo planning this year
 - Future of the position
- Contact Information
 - Keep everyone's contact information to use right when you need it
- Office Hours
 - 15 officers, 3 week rotations
 - More details to come
- T-Shirt Design
 - Ideas/Slogans?
 - Print fewer t-shirts and make multiple designs
 - Create a badger-like design to attract freshman