



Biomedical Engineering Society

UW-MADISON

Officer Meeting
January 25, 2012

- Kickoff Meeting – Wednesday, February 1st, 1800 EHall, 6:00PM
 - Wear your shirts! \$10 in the office if you need one.
 - Talk to (new) people!
 - Need volunteer to assist with registration
 - Jeff can help
 - Kickoff meeting survey questions
 - Send to Sarah by Tuesday night
 - Should Kaplan come?
 - Yes, better to come to kickoff than take time away from speakers
 - Activity
 - Apple juice flip cup (Sarah buy cups and apple juice)
- General/officer meeting room schedule
 - 1800 E Hall for general meetings except February 15th and April 18th (TBD)
 - February 8th officer meeting, just meet in the ECB lobby
- Website
 - Everyone should have login information
 - Both advisors have had difficulty finding Awards
 - Make awards tab on main page
 - Add Outreach award for 2011
- Emails/blog posts/general meetings critiques
 - Blog posts: good to keep pictures, text not really read
- Habitat recap
 - Written refund policy needed
 - Avoid people backing up without BMES having to cover their costs
 - Sarah will write this
 - Overall, great trip
- Mentorship program
 - Start low key
 - Gauge interest at kickoff meeting before we invest a lot of time in it
- Membership update
- Financial update
 - Requesting money for Polygon soon, send details of events that need funding to Kayla and Matt ASAP
- Fundraising goals
 - Need to raise about \$1144 to refund all Habitat attendees \$50
 - Already have made about \$350
 - Started a lot of new fundraising opportunities this past semester
 - Casino nights are a lot more profitable than others

- Pizza sales are not as profitable, but still a good opportunity for some members
 - Community days were also successful – continue
 - Open to new ideas
- Socials
 - Ice skating – Thursday after general meeting (February 2nd)
 - Details to follow
 - Ski trip
 - Cascade, Friday or Saturday, 5-close, will be able to get group rate
 - Saturday, February 18th
 - Euchre social
 - With IIE, tournament, pick partner and make a bracket
 - Thursday, February 23rd
 - Rock climbing
 - Groupon expires after semester ends, possibly schedule for April
 - Comedy Club
 - Thursday, March 22nd
 - BMEs Haus
 - Thursday, March 15th
 - New socials?
 - Interest in camping trip or trip to the Dells
 - Possibly do Dells trip along with a Casino night
 - Start planning BMEwers game
- Spring Banquet
 - BBQ buffet at Union South, ~\$400
 - Probably will have more people in general this year (Distinguished Members and faculty)
 - Potentially schedule for May 11th
- Freshman Social
 - Free or minimal cost
 - Possibly a movie right after a general meeting, BMES could buy ice cream for sundaes
 - Book for February 29th, 7 PM in Tong Auditorium
- Application Essay workshop
 - Book Writing Center, try to book as early as possible because they fill up fast
 - Schedule for the end of the semester
- Speakers status
 - One scheduled for March 14th meeting
 - A bunch of e-mails sent out, but no responses
- Industry/Med School trip
 - Kim knows a few med students who could give a private tour at UW
 - Possible Industry
 - GE in Waukesha
 - Phillips (AEDs in Verona)
 - Tomotherapy (bought out)

- Fenwal (in Illinois)
- LotM
 - February, March, and April
 - Virtual reality
 - TRACE center
 - Master's (biomaterials)
 - Put question in kickoff survey
- Breakfast with BMES
 - Make window shorter, ask Prof. Tompkins when the best time for faculty is
 - Potentially schedule for March 20th
- Additional Department Relations events
 - Undergraduate research opportunities (pair up with BME-GSA)
- New CRUISE events
 - Talk to Prof. Tompkins about Class Advising Day
 - Study Abroad
- Guides to BME
- Database. History or not?
 - Keep for now and promote more
 - Show during first general meeting (advertise for career fair)
 - Get rid of Alumni
- Spring Local Habitat
 - Check e-mails for Doodle poll
- A new volunteering opportunity
 - February 25th, help out in medical supply warehouse Cornerstone Medical Alliance
- Sci O – Wednesdays, leave 2:30PM
 - Chris has lab during that time – Matt can take charge
 - Start next Wednesday
- Relay for Life
 - April 13th, signed up
- WID events
 - Sign up through Robin Schroll
 - Advertise at next general meeting
- E-Week ideas
 - Keep same events as last year, possibly do pop tabs
 - February 27th – March 2nd
- Newsletter status
 - Only three have submitted so far, due by this Friday
 - Post all photos in high resolutions on Facebook
- Spring Student Org Fair – Wednesday, February 8th, Kohl Center, 5:00 – 8:00PM
 - Need to check in between 3:45 – 4:45PM
 - Conflicts with next officer meeting
 - Blake can get there at 3:45
 - Sarah and Megan will come at 4:00 after class
- Resume book – need to be a paid member this semester!

- Rob will send out an e-mail to everyone to update their resumes
- Drchrono
 - Job opportunity from Vince Mi (former BMES member)
 - Start up company, similar to Epic
 - Put in weekly e-mail and advertise at kickoff meeting
 - Put up on job board
- TPR sent an e-mail with a bunch of free events
 - Advertise dates to general members