



# Biomedical Engineering Society

UW-MADISON

## Officer Meeting

August 31, 2011

Introductions (again) & contact info

UW BMES: 2011 BMES Student Chapter Outreach Program Award winner!

### Goals

- Promote BMES the first few weeks of classes
- Get people involved and coming to events
- Meet at least 5 new people per meeting

Kickoff Meeting – Wednesday, September 7<sup>th</sup>, 6:00PM, Tong Auditorium

- Group activity
- Sign in procedure
- Officer introductions
- Wear last year's shirts
- Clearly define benefits of being a paid member
  - Increase benefits by adding discounts for local events
  - Discount for winter habitat trip
  - Look up national benefits (Barns & Noble Discounts, etc.)
  - JSM, Kaplan, Princeton Review discounts
- Sit near the front and not next to each other
- Meet & talk to *new* people
- Use computers to sign members in

WIN – Wisconsin Involvement Network – <http://win.wisc.edu>

- New site for registered orgs—our site is more efficient, use primarily as a springboard for our site
- Only add paid members on the WIN site

### Survey

- Send questions to Sarah by Sunday (September 4<sup>th</sup>)
- Hand out at general meeting
- Potential Questions: Ask what part of BMES are most interested (med, industry, social, mentored research), what industry/med school trips members would like to see

Kickoff Cookout – Friday, September 9<sup>th</sup>

- Food arrangements
- Time: 5-8pm
- Plan B—Reschedule or move inside
- Officers bring bag toss, volleyball, football

Student Org Fair – Wednesday, September 14<sup>th</sup>, 5:00 – 8:00PM, Kohl Center

- Conflicts with next officer meeting
- Volunteers needed to staff table
- Sign in between 3:45 – 4:45PM

Discussion: getting underclassman involved

## Financial Update

- Plan ahead for extra expenditures: Look into cost for hosting end of year banquet at Union South

## Guides to BME

### Career Fair Prep/Resume Workshop

- Career Fair: September 21 – 22
- Aim event towards resume prep/how to navigate the career fair: Sept 12<sup>th</sup> at 6 or 7pm

### Department Involvement

- Breakfast with BMES
- BME-GSA
- ??

### Lab of the Month (LotM)

- Lab suggestions
- Schedule

### Industry/Med School Trip

- Ideas: Medical Colleges of Wisconsin, University of Chicago, UW (add question on survey)
- Possible dates: Oct 28<sup>th</sup> (med school), Nov 11<sup>th</sup> (industry)

### Social Events

- Free n' fun early on
- ALPS (Oct 8<sup>th</sup>)
- Tailgate
- Comedy Club (Sept 22<sup>nd</sup>)
- Bonfire (Sept 16<sup>th</sup>)
- Essenhaus (Nov 3<sup>rd</sup>)

### Career Fair Volunteering

Polygon Book Exchange – Tuesday, September 6<sup>th</sup>

### Fundraising

- Pizza Sales
- Restaurant fundraisers
- ??

### Outreach

- Morgridge opportunities – September 23<sup>rd</sup> (sign up through Morgridge)
- River – September 16<sup>th</sup>
- Local Habitat – November 18<sup>th</sup> 11:30-4:30
- Special Olympics Bowling – October 22<sup>nd</sup> & November 5<sup>th</sup>
- Girl Scout Badge Days—No information yet from SWE
- Sci-O on Wednesdays 2:45-4, begins mid-October. Could add a question to the survey asking other times that would work for member.

### Alpha Eta Mu Beta (AEMB)

- BMES will not focus on starting a chapter at the UW, but if other students are interested in founding one BMES would be willing to support this organization

### Website Information

- Webport login info
- Pictures

- “Pic of the Week”
- Site updated this summer
  - Legacy Links

#### Officer Hours

- Send Matt days/times by Saturday (September 3<sup>rd</sup>)
- Starts next week

Officer Social- after this, Sarah’s apartment: 437 W. Gorham St. Apt 85, lots of fun.

#### General Meetings – 1800 E-Hall, 6:00PM

- Sep 7 – Kickoff (Tong)
- Sep 21 – GE Healthcare & P&G (sponsored by GE)
- Oct 5 – David Van Sickle, Athsmaopolis
- Oct 19 – Social Event
- Nov 2 – Hector DeLuca, Deltanoid
- Nov 16 – Beth Meyerand, BME Chair
- Nov 30 – David Beebe, Ratio
  
- **October 19 meeting—switch social event to having Marquette speaker—Jay Goldberg**

#### Officer Meetings – 1047 ECB, 6:00PM

- Sep 14
- Sep 28
- Week of Oct 9\* (Conference)
- Oct 26
- Nov 9
- Week of Nov 20\* (Thanksgiving)

\* TBD closer to the week