

Officer Meeting 9-2-09

Meeting Minutes

- Engineering Bash-received 40 e-mails in response
- COE Book Exchange Thursday, Sept. 3
- BMES Kick-off Cookout Sept. 11 from 5-8pm in front of Frank's cafeteria, going to bring ladder golf and bag's and try to do games with underclassmen, get a group together at Sellery to walk over to lakeshore
- Moved general meeting from 6:30 to 7:30 because of Student Org. Fair at Kohl Center on Sept. 9th in 1610 EH
- Changes to the new constitution, some typos, need to add a section for distinguished membership, Jeremy will make all changes and send it out again for officer review and vote on constitution at next officer meeting
- General Meeting/Speaker Lineup-will either be 1610 or 1800 EH
- Speakers, Kick-off meeting GE Speaker backed out, Professor Ogle will be our backup
- Tomotherapy may possibly offer a tour sometime in October
- GE Kickball –Sept. 17th after a general meeting
- Medical School Trip- looking into the Mayo Clinic October 23rd and maybe staying the night in the Twin Cities, may have a problem with SWE formal
- SWE Formal is October 23rd
- National Conference – should have received registration confirmation e-mails
- Possible C.R.U.I.S.E. event to prepare for the Career Fair
- Sites for Habitat are available: New Mexico as a possible choice?, will mapquest drive times for each site to determine top choices
- Website Orientation:
 - Calendar, can subscribe to ICS and it will add that calendar to your own calendar program and update everytime, there is a list view
 - myBMES, can log into and see progress
 - Use webport to get into the control panel of website
 - Officer reports are same as last year but keep in mind how you would like to change the template, please complete officer reports by Sunday night, a little earlier
 - Creating events - choose new event, can choose to cap of attendees, can mass e-mail all attendees automatically through website, can generate a pdf with the list of attendees
 - Should create a member website guide to hand-out at general meeting
 - Matt will send out the copy of the website officers can play and find bugs
 - Sign-up sheets at general meeting will now be separate for events and the individual officer will be responsible for their own events
 - Helpdesk, has a series of documents to teach you how to use the webport
 - myBMES, keeps track of what events you have attended and tracks your progress towards distinguished membership